



## MEMBERSHIP OF THE STEWARDS' ENCLOSURE GUIDANCE NOTES

The Committee of Management considers it necessary, in a determined effort to safeguard the ambience of the Enclosure and secure the comfort of those attending the Regatta, to limit the total number of Members.

Candidates are therefore placed on a waiting list and preference is given to those who have competed at the Regatta, have some particular connection with the Regatta or enjoy a close involvement with the sport of rowing.

The waiting list now comprises around 1,000 candidates and those who have rowed at Henley Royal Regatta are currently experiencing a wait of about five to six years. Candidates who have not rowed at the Regatta can currently expect to wait about six to eight years.

On receipt of a candidate's completed application, the Regatta Office will contact the candidate giving details for paying the Entrance Fee by bank transfer - £25.00 for those who have rowed at Henley Royal Regatta (excluding the Qualifying Races) and £75.00 for all other candidates. **Candidates will NOT be added to the waiting list until the Entrance Fee has been received by Henley Royal Regatta.**

Candidates should receive a postcard acknowledgement, with a unique reference number, once the application process has been completed and their name has been added to the waiting list. Candidates who compete at the Regatta for the first time while on the waiting list should write to the Chairman giving details.

Completed Applications should be sent to:

**Henley Royal Regatta, Regatta Headquarters, Henley-on-Thames, RG9 2LY.**

<b>Checklist for Applicants:</b>	<input checked="" type="checkbox"/>
Membership Application Form completed, signed and dated by the Candidate.	<input type="checkbox"/>
Membership Application Form completed and signed by both the Proposer and Seconder.	<input type="checkbox"/>
A detailed letter of support from either the Proposer or Seconder included with application.	<input type="checkbox"/>



# RULES OF MEMBERSHIP OF THE STEWARDS' ENCLOSURE

## Introduction

The Stewards' Enclosure is for Members and their Guests, to enable those who have competed in the Regatta in the past, or who have a connection with or interest in the Regatta and the sport of rowing, to attend the Regatta in comfortable surroundings. The facilities of the Enclosure are for the use of Members to invite their families and friends as Guests, and not for the purpose of commercial gain or benefit.

## Rules

1. Candidates must be proposed and seconded by two Members on the standard form. Applications cannot be accepted from candidates under the age of 18 years unless such a candidate has already competed at Henley Royal Regatta. Applications should be accompanied by a detailed letter from the proposer or seconder setting out the candidate's connection with the Regatta or involvement with the sport of rowing, and suitability for Membership.

2. Applications should also be supported by the appropriate Entrance Fee, which is non-refundable. There shall be a concessionary rate in the case of Candidates for Membership who have actually competed at the Regatta (excluding Qualifying Races) and a full rate for other Candidates. The concessionary rate is available only once to a former competitor; that is to say, a former competitor who has allowed his Membership to lapse will be obliged to pay the full rate of Entrance Fee upon re-application.

3. Members shall be responsible for their Guests. Guest Badges, whether arising from a Member's allocation or separately purchased, are not to be disposed of for the purpose of commercial gain or benefit whether by a Member or by a third party. A Member will be struck off the List of Members and will cease to enjoy the benefits of Membership forthwith if it is found that any of that Member's Guest Badges have been disposed of or offered for commercial gain or benefit. For the avoidance of doubt, Members are reminded that the disposal or offer referred to above by a third party does not absolve the Member from responsibility.

4. In order to ensure that no unauthorised person uses the Enclosure, Members and their Guests, whilst they are in the Enclosure, shall wear their badges so that they are readily visible, and shall produce their badges upon request from any Steward or any Regatta official.

5. The Stewards shall have power, without giving any reason, to cancel the Membership of any Member of the Enclosure and such Member shall have no right of appeal, but the Stewards shall return any Entrance Fee or Subscription paid since the previous Regatta.

6. The amount of the Annual Subscription shall be determined by the Stewards. There shall be no refund of any part of the Annual Subscription notwithstanding the Regatta may be cancelled in whole or in part. A Member is entitled to a personal admission badge on each day of racing and additional admission badges for Guests under conditions decided annually by the Committee. The current scale of Subscription and entitlement to Guest Badges may be obtained from the Secretary. Additional Guest Badges may be obtained from the Secretary at such prices as the Committee of Management shall from time to time determine.

7. Subscriptions shall be paid by Direct Debit on or just after 1st January in each year and no refund of Subscription for the current year will be made unless written notice of resignation has been received by the Secretary before that date. No badge shall be issued until the Subscription has been paid. Any Member in arrears with his Subscription shall be liable to be struck off the List of Members at the discretion of the Stewards and any Member so struck off shall not be eligible to apply for re-election until after the expiration of three years. The liability of the Stewards for badges and other items sent to Members must necessarily be limited to such items being duly posted to the address notified by the Member. Failure by the postal service to deliver items correctly is a matter to be resolved between the Member and the postal authorities.

8. A Member who does not attend the Regatta is not entitled to any remission of Subscription, except that Members who are resident abroad for a continuous period of 12 months or more, including the week of Henley Royal Regatta, may, on application to the Secretary, be retained on the List of Members at a reduced Annual Subscription.

9. No one who has been a Member and had his Membership cancelled under the provisions of Rules 3 or 5 shall be allowed in the Enclosure.

10. The Stewards shall have absolute power to alter or add to the existing Rules.

11. Members shall have no voice in the management of the Regatta, but any suggestions put forward by Members regarding the Enclosure shall be given full consideration.

12. The Committee may in its absolute discretion elect persons as Honorary Members on such terms as it shall think fit.

# HENLEY ROYAL REGATTA

## Application for Membership of the Stewards' Enclosure

FOR  
OFFICE  
USE  
ONLY

No.

### PARTICULARS OF CANDIDATE

1. Full Name .....

2. Address .....

.....

..... Postcode .....

3. Occupation .....

4. Telephone .....

5. Email .....

6. Date of Birth .....

7. Has the Candidate competed at Henley Royal Regatta? Yes

(Note—Qualifying Races do NOT constitute part of the Regatta for this purpose)

No

If so, give particulars of at least one entry:

Year	Event	Club
.....	.....	.....

Date received .....

Entrance Fee Payment £.....

Date banked.....

Application acknowledged

Rowing record checked

Proposer checked

Seconder checked

Assigned to List.....

Notes

Date elected .....

Subscription received £ .....

Payment method.....

### CANDIDATE PREFERENCES AND DECLARATION

Henley Royal Regatta (HRR) wants to ensure Candidates' details are always up-to-date and that it tailors communications in line with Candidates' wishes.

For the administration of your application, HRR will send you information relating to the Regatta and your future Membership, which will include information on the event, ticketing, merchandise and news relevant to Candidates by post and/or email:

HRR may send me other information relating to offers exclusive to Candidates and Members.

The Regatta's Official Partners may send me information relating to their Products and Services, including offers exclusive to Candidates.

You may unsubscribe from these mailing lists and update your preferences as to how we contact you at any time by telephoning 01491 572153 during office hours.

Further information on HRR's use of personal information can be found in its Privacy Policy on the Regatta website [www.hrr.co.uk](http://www.hrr.co.uk)

If elected, I agree to abide by the Rules of Membership of the Stewards' Enclosure.

.....  
(Signature of Candidate)

.....  
Date

### TO BE COMPLETED BY PROPOSER AND SECONDER

We certify that: (a) The above particulars are true.  
(b) The Candidate is known to us personally.  
(c) The Candidate is a responsible person who is in every way suitable to be elected to Membership of the Stewards' Enclosure.

Please note, both Proposer and Seconder must be current Members of the Stewards' Enclosure.

This application must be accompanied by a supporting letter from either the Proposer or Seconder and candidates will NOT be added to the waiting list until the Entrance Fee has been received by Henley Royal Regatta -please read the accompanying notes.

Full Name of Proposer ..... (BLOCK LETTERS PLEASE) ..... (Proposer's Signature)

Full Name of Seconder ..... (BLOCK LETTERS PLEASE) ..... (Seconder's Signature)

Please return to: Henley Royal Regatta, Regatta Headquarters, Henley-on-Thames, Oxfordshire RG9 2LY.